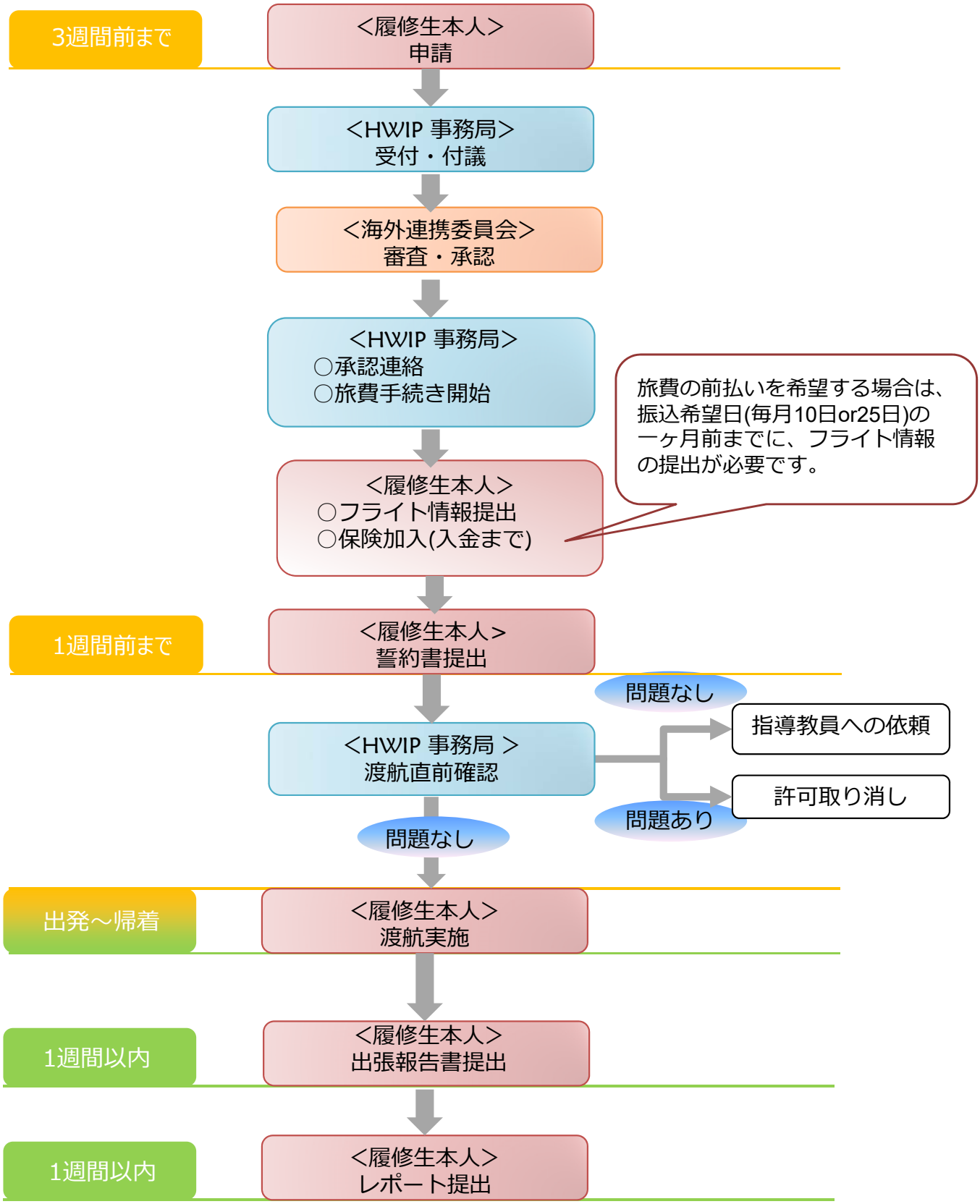HWIP履修生海外短期渡航手続きフロー